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**Principal:** Jacquelyn Reid     **Vice Principal:** Emily Ripley-Davis     **Admin Assistant:** Carol Sheldon

## SAC / PTG Minutes for Tuesday, February 21, 2023

**Present:** Tammy McMullin, Christina Dorey, Ryanne Hamblin, Jacquelyn Reid, Emily Ripley-Davis, Cheryl Brann, Stephanie Dube, Allison Hakkert-Sly, Rose McAll, Tasha Pitcher

**Regrets:** Amani Alzubairi

**Call to Order:** 6:01pm

### School Advisory Committee (SAC) Minutes

#### **Student Success Plan:**

**Literacy Goal:** We will improve student achievement in Literacy  
**Strategies:** *(assessment for learning, instruction and learning team focus)*

**High Impact Strategy 1:** Teachers will use formative classroom assessment (conversations, observations, products) to develop responsive lessons for the whole class, small groups, and individual students.

**High Impact Strategy 2:** Teachers will use formative classroom assessment (conversations, observations, products) to develop responsive lessons for the whole class, small groups, and individual students.

**Mathematics Goal:** We will improve student achievement in Mathematics  
**Strategies:** *(assessment for learning, instruction and learning team focus)*

**High Impact Strategy:** Teachers will use formative classroom assessment (conversations, observations, products) to develop responsive lessons for the whole class, small groups, and individual students.

**Well-Being Goal:** We will improve student wellbeing at our school.  
**Strategies:** *(assessment for learning, instruction and learning team focus)*

**High Impact Strategy:**  
Teachers will implement whole group lessons around self regulation strategies and problem solving.

**Continued focus on wellbeing and equity; anchored in the Inclusive Education Policy.**

- ★ 4.1 Every student can learn with enough time, practice and equitable and responsive teaching.
- ★ 4.5 Every student deserves to belong (affirmed, validated, and nurtured), be safe, and feel welcomed in all aspects of their daily experience.
- ★ 4.6 Inclusive education is a commitment to honour and respect each student’s cultural and linguistic identities and knowledge systems

**HRCE P-2 Literacy Initiative**

End of September

Total # of Students (P-2)	Total # of Students Meeting	Total # of Students not there yet
78	49 (63%)	29 (37%)

End of October

Total # of Students (P-2)	Total # of Students Meeting	Total # of Students not there yet
79	59 (75%)	20 (25%)

End of November

Total # of Students (P-2)	Total # of Students Meeting	Total # of Students not there yet
76	49 (79%)	29 (21%)

End of January

Total # of Students (P-2)	Total # of Students Meeting	Total # of Students not there yet
79	58 (74%)	21 (26%)

**SAC Funds: \$13, 027.00**

The SAC will use the funds to purchase items for the school such as:

- Development of a Makerspace
- Flexible Seating for various learning locations
- Chromebook cart for downstairs classrooms

**NOTE:** During our previous meeting, questions arose from parents about potential EAL support to address the learning needs of ESL students. Administrators have collaborated with EAL Specialist, Joan Glover and she has provided the school/staff with a variety of free websites and language flashcards. The school will also be purchasing a monthly subscription to the online program *Widget*, which will provide staff with multiple templates to develop language supports, and learning materials.

## **Principal's Report:**

### *Recent Events:*

- **School Bingo:** Approximately 190 students and families attended the Bingo night. Please see attached annex for additional information.
- **Registration Month:** February is registration month; currently there are 8 Pre Primary and 2 Primary students currently registered. The eligible Pre Primary students from this year will also be included in the registration numbers. The current numbers do not accurately reflect the projected number of students for next year. SAC/PTG members will assist in spreading the word to community members and families. **Action:** Jacquelyn will email a copy of the registration promotional poster, which SAC / PTG members will post in community locations such as, Memory Lane Daycare, Public Library, etc.
- **Family Literacy Day:** Individual classes participated in Family Literacy Day in a variety of ways. Some classes encouraged students to bring stuffed animals to read with, others worked within literacy stations, etc. The admin team provided all staff and students with Hot Chocolate and Candy Canes.
- **Taekwon-Do Workshop:** On Jan 25th, Hiltz Taekwon-Do & Fitness from Lower Sackville provided FREE workshops for all classes. During the workshops Hiltz Taekwon-Do & Fitness focused on warm up stretches, games, Tenet talk, Taekwon-Do techniques and demonstrations.
- **Valentine's Day:** Each class was provided with \$40.00 to purchase snacks and treats for students. Within class, students and teachers focused on wellness, and friendship throughout the day.
- **Field Trips:** Gr. 3/4 Stanton took a whole class trip to the Pottery Lab at Rocky Lake. Gr. 4/5 Ball walked to Sagewood to visit residents as a whole class. Both field trips were enjoyed by learners and they are eager to participate in future trips.
- **Winter Walk Day:** Schools and youth groups are invited to walk at school or around the neighborhood. They could walk to school or go for a walk/hike on Winter Walk Day. This year our school hosted winter walk day on Feb 10th, but due to weather conditions was rescheduled for Feb 17th. Mr. Sutton participated in winter walk day during PE class and Ms. Ball's 4/5 class as well as our Pre Primary student took part in the winter walk day event. During our morning announcements, safety tips for winter walking/activities were discussed.
- **Maritime Centre for African Dance Workshop:** (Feb. 3rd) MCAD is an organization dedicated to teaching, sharing and promoting African Culture through the art of dance, to youth and adults across Nova Scotia and Canada. MCAD provided workshops for each class, building their knowledge and understanding of African culture.
- **Rocks n' Rings (Curling):** Rocks n' Rings features a variety of drills, relays, and team-building activities that introduce students to the sport of curling. Supported by Mr. Sutton during PE class, each class received instruction about the sport of curling and participated in floor curling within the gym. The school has since purchased two floor curling sets for the PE program.
- **African Heritage Month:** During the month of February, we have continued to build our knowledge of Black and African history and excellence. Gr. 3 Cawthra will be submitting their Africville town model to the Buddy Daye Institute competition and as a school community will host an African Heritage Day assembly to culminate and share students' new understanding and knowledge of Black and African heritage.
- **Nova Scotia Heritage Day:** (Feb 20th) No classes for students
- **Welcome:** We want to acknowledge our new staff members:
  - New EPA 80% allocation- Erin Lorencovitch

- New Lead ECE in Pre-Primary- Barry Scott
- School Social Worker Tasha Anderson - At Hillside until at least May 2023.

### *Upcoming Events:*

- **PERFORM**: African Dance (Monday March 6th) & Physical Theatre (Tuesday March 21 - Tuesday April 25)  
PERFORM is a subsidy program that helps connect schools with professional artists. By integrating performing arts into educational programming students can further develop their confidence, creative thinking and problem solving.
- **Drum Club**: Ms. Ripley-Davis has organized a djembe drum club for students in Gr. 2-5 throughout the months of January and February on Tuesdays and Thursdays at recess. Members will play a variety of rhythms and discuss the history and parts of the djembe drum. Any drum club members who wish to perform in February. Hillside High Five Awards assembly will have an opportunity to showcase their new skills.
- **Great Big Crunch Grant**: Application has been submitted. Currently waiting for grant approval.
- **Breakfast & Books (Nutrition Month Grant)**: Application has been submitted. Currently waiting for grant approval. So far the program has received donations which include: 25lbs of NS grown blueberries, locally produced honey and bread.
- **French Grant**:(5000.00) “*Découvrons la culture française!*” is the title of the French Second Language (FSL) project that was submitted and awaiting grant approval. The goal of this grant is to enhance learners’ understanding of the French language and increase their knowledge of Acadian culture.
- **Mental Health & Well-being Grant**: All schools received \$500 to support teachers understanding and training in mental health and well-being or to purchase resources to support students as they develop their mental health and well-being.

### Other:

- **Hot Lunch Program**: The administration team wanted to inquire about any interest in hosting a hot lunch program at Hillside Park. All parents on the PTG were interested and felt it may be a good idea to first launch it as a pilot project to gauge accessibility, use and overall school interest. Healthy Hunger is an online HRCE approved system which would be used by families to order and purchase lunches. It was noted that food prices have increased; as many costs in general have increased. Some examples of vendors included Pizza Town (\$3.50/meal), Subway (\$5.00/meal), Lunch Lady (\$6.00/meal). The school (PTG) could use hot lunch as a fundraising effort to assist in hosting future PTG events. Hot lunch may also present leadership opportunities for older students to organize and deliver the food.  
Community partnership opportunities. It doesn’t cost the school anything to register for Healthy Hunger. Look at adding an additional option for families to donate funds towards supporting a student who wouldn’t get hot lunch.
- **School Mascot/Logo/Clothing Order**: Currently Hillside Park doesn’t have a school mascot or a true logo. In the past there was a student-led mascot development but it didn’t go further than the name of the mascot. The last school motto: “It takes a village”, to our knowledge was not developed by the students. The main idea would be that students would decide on school colors, mottos, etc. giving learners ownership and pride in their school. PTG members were very interested in students developing a school mascot, colors, etc. **Action:** Administration will begin to inquire about further details to start collaborating with students on the creation of a new school mascot, colors, etc.
- (Janice Fitzpatrick daughter)

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## **Parent-Teacher Group (PTG) Minutes**

### **PTG Funds**

- **Classroom Wish List Funds:** There is still a balance of \$1,086 as some staff haven't purchased items for their classrooms yet (\$150/teacher).

### **New Business:**

- **Building Bookings:** The school building is booked for school events - April 13th, May 18th. Each date is booked for 2 hrs (6:00pm -8:00pm)
- **School Event - April 13th (Dance):** The school-wide family dance will take place for an hour, tentatively 6:30pm-7:30pm. It was suggested that throughout the hour a "flash mob" style dance such as Cha Cha Slide, would be played to re-centre students. A Go Noodle could also be played as a form of a break for learners. Besides the dance and music, there would be a photo booth set up for students and families, tables set up for students and families to color and rest. A canteen would also be set up (Excel Room) for the purchase of some tasty treats! **Action:** PTG will decorate prior to the event, possibly creating a balloon arch. **Action:** Ms. Ripley-Davis will contact Long and McQuade, inquiring about lighting rentals.
- **School Event - May 18th (Spring Fling):**
  - The Spring Fling would be set up similar to the Halloween Howl event, with various stations and activities organized. Suggested stations include: sucker pull, face painting, temporary tattoos, cookie decorating, cupcake walk, and spa/nail painting area. It was also mentioned that a bouncy castle would be an excellent addition to the event as well as a magic show. **Action:** Ms. Ripley-Davis will contact Five Little Monkeys Entertainment (face painting) and Glow to inquire about the bouncy castle. **Action:** Ms. Reid will reach out to her Magician contact to confirm availability and interest for the event.
  - Stations would be set up in the gym, music room, excel room and library. It was discussed that, whether permitting there be a mini "touch a truck" event where RCMP, HRP, local companies (Bird Construction) and the local Fire Department meet and greet with students and their families, pass out postcards, pencils, hats, etc. **Action:** The administration team will reach out to our schools; liaison officers to gauge interest.
  - As part of the fundraising efforts each class would be invited to bring in items to create a class themed basket which would be raffled off. **Action:** The administration team will create a letter for the themed baskets, stating the purpose of the baskets, what theme the class has selected and provide examples for possible items to purchase.
  - It was discussed that entry fees would provide families with tickets which would be used to "pay" for each station; approximately 25 cents/ticket. Example, sucker pull = 1 ticket, face painting = 4 tickets.
  - Instead of prizes, students/families could win tickets which could go towards additional entries for themed baskets.
  - Canteen: BBQ hot dogs or hamburgers, chips, popcorn, etc. Located in the school atrium.
  - A 50/50 draw would be a great addition to the Spring Fling. **Action:** Ms. Reid will apply for a license.
  - This event will require a large amount of volunteers. PTG members are encouraged to invite fellow families and community members to assist. Volunteers would be asked to attend the April 25th PTG meeting to assist in organizing stations. **Action:** Ms. Reid will create a flyer, promoting the event and a sign up sheet for volunteers.
- **Possible Events for 2023-2024:**
  - Variety Show

- Holiday Vendors & Craft Sale
- Family Movie Night (permit required)

**Note:** Next year book school based on possible events. Ex: Saturday for Spring Fling. Also think about event/meeting times to better organize SAC/PTG meeting schedules.

PTG members inquired about the potential for a Bike Rodeo for students, in collaboration with our HRP liaison (Brad)

**Upcoming Meeting Dates:** *April 25th, May 30th, June 20th (Restaurant)*

**Next Meeting:** *Feb 21st*

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**Meeting Adjourned:** 7:25 pm

**Submitted By:** Emily Ripley-Davis



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## **PTG Bingo Night Event Report**

**Feb 9th, 2023**

### **Description:**

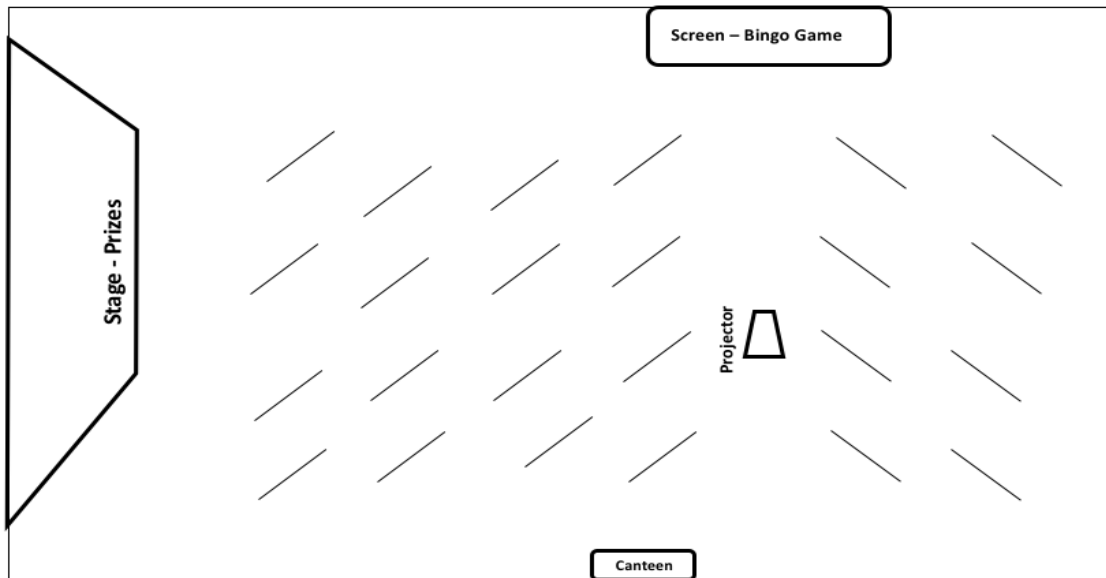
The first annual Bingo Night took place on Thursday, February 9th, from 6:00 pm - 8:00 pm in the school gym. A welcome table was set up at the entrance to greet families; this is also where families paid for the event and picked up their bingo game cards. Families were asked to bring their own daubers or markers, however crayons were placed on all tables. The bingo games were digital, projected onto the gym wall and were verbally called as well. Families played eight games in total. After the first four games there was a ten minute break to allow for some movement and families to access the canteen without missing any playing time. The Bingo games ran from 6:00pm - 7:15pm, which provided ample time for clean up afterwards. School staff signed up to assist and support the event as bingo caller (Carol Sheldon), tracking the calls, monitoring the prize table, confirming binsos, working the projector/game screens and canteen cashiers. Families entered the school through the library doors and families were notified that all students needed to be accompanied by an adult. Admission to the event was \$5.00 per family; which included entry and a game card package per family member. If additional cards were requested they could be purchased for \$2.00 each. All items from the canteen cost \$1.00 and free bottled water (leftover from Halloween Howl) was provided as well. All funds raised will assist in PTG initiatives.

**NOTE:** To achieve a bingo, players had to achieve a single straight or diagonal line. For the final game, by request, players had to achieve a full card.

### **Set Up:**

- Jacquelyn created posters to promote the event & notified families through the monthly school newsletter.
- Jacquelyn requested and received the license to host the bingo event.
- PTG members sought donations (\$25.00 gift cards) from community businesses for parent/guardian prizes.
- Prior to the game volunteers and the administration team sorted and stapled 220 parent game cards (3 sheet games) and 240 student game cards (1 sheet cards).
- Jacquelyn purchased food items for the canteen.
- Stev (custodian) will assist in the table/chair set up for the event.

- Staff members volunteered to place craft paper on top of the tables so families could use the surface to color if desired.
- Students in Gr. 4/5 Ball created posters for the canteen.



**NOTE:** A bingo license must be applied for yearly as the license is only good for the individual event. The application has no fees, and takes approximately 10-14 days to receive. It must be submitted to the Alcohol, Gaming, Fuel and Tobacco Division via mail, email or fax.

**Prizes:**

- Student & parent/guardian prizes were placed on the gym stage so families/winners could view the prizes. Game players were told what the prizes were prior to playing and were able to select which prize they wanted upon winning.
- Student prizes had been leftover from previous years and included a baseball hat, packages of coloring sheets & markers, packers of stickers, hockey wall photos (plastic), and skipping ropes. In addition to the prizes leftover from previous years, six Beanie Boos, which were leftover from the Halloween Howl were used and an additional two were purchased; one for each of the games being played (8). The Beanie Boos were definitely a favorite amongst the student winners.
- Parent/Guardian Prizes were donated by community organizations/businesses. They included: Canadian Tire, Super Store, Sackville Sportsplex, Payzants Home Hardware, Sobeys, and Swiss Chalet. Additionally PTG members Sam Evanson (2 charcuterie boards & 2 handmade pens) & Tasha Pitcher (3 mugs with cricut designs) supplied some of the prizes as well, which were a huge hit!
- Although house rules stated there would be one parent/guardian and one student winner per game, there were a few times where multiple winners occurred. Extra prizes had been set aside in the event multiple winners occurred. It is suggested that for future bingo events 2-4 additional prizes for both parent/guardian and student are purchased.
- **NOTE:** Prizes will need to be donated/purchased for future games; no prizes leftover.



### Canteen

- All canteen items were \$1.00.
- Cineplex donated a large garbage bag full of popcorn for the event. It supplied the canteen with 80 bags of popcorn to sell to families.
- Juice boxes (apple, orange, mixed berry), full size chocolate bars (kitkat, smarties, aero, coffee crisp), and small bags of chips (all dressed, ketchup, plain, cheetos and doritos) were purchased from Costco for the canteen. The juice boxes weren't overly popular nor were the coffee crisp bars. Aero bars, smarties and cheetos were very popular.
- Leftover candy from the Halloween Howl as well as a few additional bags of candy were used to create assorted candy bags; approximately 50 bags were created. These were a huge success and were the only canteen item to sell out!

**NOTE:** Ensure a float of small change (loonies, toonies, quarters, etc.) is provided for the canteen. The majority of families used \$20 bills to purchase their canteen items.

<b>Canteen Food Item</b>	<b>Quantity</b>	<b>Leftover</b>
Popcorn	80	18 bags
Juice Boxes	200	151 boxes
Candy Bags	50	0 bags
Chocolate Bars	198	116 bars
Chips	150	71 bags

### Online Bingo Caller:

- The online bingo caller worked well overall. The program allowed users to modify the numbers represented on the cards, to pause and restart games, and project it as a full external screen onto the gym wall. The only challenge using this specific link was that the speed between calls went from 10 seconds to 20 seconds and 10 seconds was a bit fast for some of the younger players and 20 seconds seemed extremely long and wasteful of families time.

Link: <https://app.bingomaker.com/free/caller>

### Bingo Debrief:

Overall, the Bingo Night was very well attended as we had approximately 190 students and family members attend. There was a lot of positive feedback from families and community members; there is interest in the school hosting another Bingo Night next year. Total entry funds collected equaled \$461.00 and the canteen funds came to \$351.50. After covering expenses (\$485.36), the PTG made \$327.14. No new parents/guardians have come forward to join the PTG; recruitment will continue throughout the year.